

Superintendent's Letter
Tuesday, June 16, 2015

Wilson School District Strategic Vision Planks

WSD Vision Plank 1 – Improve upon or expand Wilson's portfolio to advance student success.
WSD Vision Plank 2 – Grow Wilson regionally or nationally.
WSD Vision Plank 3 – Increase organizational agility and capacity.
WSD Vision Plank 4 – Creative development of existing and new infrastructure.
WSD Vision Plank 5 – Create a flatter organizational structure for stakeholder collaboration.
WSD Vision Plank 6 – Control for fiscal accountability.

Among the actions taken by the Board at its regular board meeting on Monday, June 15, 2015 were the following:

COMMUNICATIONS

- Letter from Mrs. Schalk re: "The Wilson Games" – thank you!
- Letter from BCTC re: thank you for the use of the HS auditorium for their Senior Recognition Ceremony
- Letter from Western Berks Relay for Life re: thank you for your continued support and use of the facilities.

5.0 Superintendent's Report (Motion Carried)

5.1 Childrearing Leave of Absence

Erin Mace, Grade 3, Spring Ridge, beginning approximately 10/22/15 and ending approximately the beginning of the 16-17 school year
Ashley Smith, ESL Teacher, Shiloh Hills, beginning approximately 8/19/15 and ending approximately 6/7/16 (previously approved with incorrect beginning date)

5.2 Retirement

Gerald Ciervo, School Bus Driver, eff. 6/11/15, 10 years with the Wilson School District
Maureen Stopper, Math Teacher, West Middle School, eff. 8/10/15, 17 years with the Wilson School District

5.3 Resignations/ End of Service

Krystal Dacre, Food Service Worker, High School, eff. 6/5/15
Aimee Deibert, Music Teacher, West Middle School, eff. 6/9/15
Alison Lacey, 1st Grade Teacher, Cornwall Terrace, effective 8/10/15
Kristin Lutz, Speech and Language Therapist, eff. 8/3/15
Wendell May, Senior Instructor, Army JROTC, eff. 8/30/15
Daniel Moser, Special Education Teacher, West, eff. 6/10/15
Julia Porter, Substitute Child Care Assistant, eff. 6/15/15
Jennifer Rupert, Learning Support Teacher, Spring Ridge, eff. 6/1/15
Laura Wentzel, Family and Consumer Science Teacher, Southern, eff. 6/9/15

5.4 Change of Status

Sarah Bergenstock, from Hourly Teacher, Shiloh Hills, to 2nd Grade Teacher, Shiloh Hills, B, CY 1, effective 8/19/15 (replaces Sue Wojciechowski who transferred to Discovery Teacher)
Michael Creed, from 2nd Grade, Green Valley, to Green Valley Discovery Teacher, no change in rate, effective 8/19/15 (new position)
Matt Derr, from 3rd Grade, Whitfield, to Whitfield Discovery Teacher, no change in rate, effective 8/19/15 (new position)

Emily Endy, from LTS Kindergarten, Shiloh Hills, to 1st Grade, Shiloh Hills, B, CY 1.5, effective 8/19/15 (replaces Laura Perry who retired)

Amelia Essig, from LTS Kindergarten, Cornwall Terrace, to 1st Grade, Cornwall Terrace, B, CY 1, effective 8/19/15 (1st grade bubble)

Madison Hauk, from Hourly Teacher, to LTS Grade 3, Green Valley, B, CY 1, effective 8/19/15 (3rd grade bubble)

Theresa Himmelberger, Kindergarten, Spring Ridge, to 2nd Grade, Spring Ridge, no change in rate, effective 8/19/15 (replaces Dana Rosenberg who transferred)

Katie Jones, LTS 4th Grade, Spring Ridge, to 4th Grade, Spring Ridge, B, CY 2, effective 8/19/15 (replaces Cheryl Varano who resigned).

Sara Kahl, from Instructional Technology to Cornwall Terrace Discovery Teacher, no change in rate, effective 8/19/15 (new position)

Patricia Kiecko, LTS 2nd Grade, Cornwall Terrace, to 1st Grade, Cornwall Terrace, B, CY 2, effective 8/19/15 (new position)

Lori Kline, 4th Grade, Cornwall Terrace, to 2nd Grade Cornwall Terrace, no change in rate, effective 8/19/15 (2nd grade bubble)

Stacey McGregor, Daily Substitute to Grade 1, Green Valley, B, CY 1, effective 8/19/15 (replaces Emily Kerins on full-year maternity leave)

Jillian Passaro, from 2nd semester LTS, HS H&PE, to full-year LTS, H&PE, High School, B, CY 1, effective 8/19/15 (replaces Brenna Colosi who will be continuing on child-rearing leave)

Dana Rosenberger, from 2nd Grade, Spring Ridge, to Spring Ridge Discovery Teacher, no change in rate, effective 8/19/15 (new position)

Charleen Walter, from 1st Grade, Spring Ridge, to IST, Spring Ridge, no change in rate, effective 8/19/15 through 3/2016 (temporarily replaces Jena Damiani on child-rearing leave)

Jennifer Weyman, from Learning Support Teacher at Whitfield, to 2nd Grade Teacher at Whitfield, no change in rate, effective 8/19/15 (shifted position due to 2nd grade bubble)

Desiree Williams, from Hourly Teacher to LTS Grade 1, Spring Ridge, B, CY 1, effective 8/19/15 through 3/2016 (replaces Charleen Walter who will be temporary IST)

Sue Wojciechowski, from 2nd Grade, Shiloh Hills, to Shiloh Hills Discovery Teacher, no change in rate, effective 8/19/15 (new position)

Natalie Woodward, from Autistic Teacher, Shiloh Hills, to Verbal Behavior Coach, district-wide, no change in rate, effective 8/19/15 (replaces Lindsay Nanz who resigned)

5.5 Professional Hires

a) Stephanie Heffner

Education

Masters in Education, Gratz College

Experience

3rd and 4th Grade Teacher, Wyomissing Hills Elementary School, 2004-present

Degree, Credit Year, Salary

M, CY 8, \$52,718

Assignment

Grade 4, Shiloh Hills (replacing Suzanne Bado who retired)

b) Maria Levidis

Education

Master's in Special Education, Lehigh University, 2014

Experience

Autistic Support Teacher, Reading School District, August 2014-present

Degree, Credit Year, Salary

M, CY 1, \$49,218

Assignment

Autistic Support, Cornwall Terrace (replaces Leah Mehl who resigned)

5.6 Unpaid Leave

Madeline Bieber, Kindergarten Teacher, Whitfield, 9/11/15 (1 working day)

5.7 Certified Substitute Teachers eff. 6/16/15 unless otherwise noted

Brynn Haas, eff. 6/3/15

5.8 Extracurricular

Brooke Fisher, Athletic intern, eff. Fall semester

Marching Band Professional Assistant - Kaitlyn Galtere \$2236

Marching Band Assistant – Brandon Perrone \$1677

Marching Color Guard Head - Emma Osle \$2515

Marching Color Guard Asst - Ron Trostle \$1677

5.9 Summer Employment

a) Operations Staff- eff. 6/15/15- 8/21/15 unless otherwise noted

Kathy Cooper, Summer Cleaning Crew, 24 hours per week, rate through 6/30/15- \$7.75 per hour, eff. 7/1/15- rate TBD

Vicki Frees, Summer Cleaning Crew, 24 hours per week, rate through 6/30/15- \$7.25 per hour, eff. 7/1/15- rate TBD

William Kline, Grounds/ Maintenance, 29 hours per week, rate through 6/30/15- \$8.00 per hour, eff. 7/1/15- rate TBD

Brian Lewis, Receiving/Office Help, 40 hours per week, rate through 6/30/15- \$9.93 per hour, eff. 7/1/15- rate TBD

Connor Moyer, Grounds/ Maintenance, 5/11/15- 8/22/15, 40 hours per week, rate through 6/30/15- \$8.00 per hour, eff. 7/1/15- rate TBD

Tracy Picinic, Summer Cleaning Crew, 24 hours per week, rate through 6/30/15- \$7.25 per hour, eff. 7/1/15- rate TBD

Anne Solt, Summer Cleaning Crew, 24 hours per week, rate through 6/30/15- \$7.50 per hour, eff. 7/1/15- rate TBD

Barbara Terhune, Summer Cleaning Crew, 24 hours per week, rate through 6/30/15- \$7.50 per hour, eff. 7/1/15- rate TBD

Brianna Walker, Summer Cleaning Crew, 24 hours per week, rate through 6/30/15- \$7.25 per hour, eff. 7/1/15- rate TBD

5.10 Extended Season Pay- Spring 2015 Sports

TRACK:

Doug Dahms (Head Coach) \$30 x 12 days = \$360.00

Doug Myer (Asst.Coach) \$21 x 12 days = \$252.00

Brad Schaadt (Asst.Coach) \$21 x 12 days = \$252.00

Greg Barrnet (Asst. Coach) \$21 x 12 days x .5 - split position = \$126.00

Joe Watterson (Asst.Coach) \$21 x 12 days x .5 - split position = \$126.00

Fred Hierl (Asst Coach) \$21 x 12 days = \$252.00

Wayne Hassler (Asst Coach) \$21 x 12 days	= \$252.00
BOYS TENNIS:	
Ryan Cuevas (Head Coach) \$30 x 17 days	= \$510.00
BOYS VOLLEYBALL:	
Andrew Olree (Head Coach) \$30 x 8 days	= \$240.00
Matt Donaldson (Assistant Coach) \$21 x 8 days	= \$168.00
SOFTBALL:	
Gregg Kramer (Head Coach) - \$30 x 4 days	= \$120.00
Monica Lawrence (Asst.Coach) - \$21 x 4 days	= \$ 84.00
Joel Marino (Asst Coach) - \$21 x 4 days	= \$ 84.00
GIRLS LACROSSE:	
Katie Moatz (Head Coach) - \$30 x 7 days	= \$210.00
Pat Howard (Asst.Coach) - \$21 x 7 days	= \$147.00
Sarah Maier (Asst.Coach) - \$21 x 7 days	= \$147.00
BOYS LACROSSE:	
William Hughes (Head Coach) - \$30 x 10 days	= \$300.00
AJ Woytko (Asst.Coach) - \$21 x 10 days	= \$210.00
Joe Bialek (Asst.Coach) - \$21 x 10 days	= \$210.00

6.0 Consent Items (Motion Carried)

- 6.1 a) Accepted with gratitude** a LifePak CR Plus AED and cabinet valued at \$1,825.00 from Reading Hospital, HeartSafe Berks County to be used at Wilson West Middle School.
- b) Accepted with gratitude** a LifePak CR Plus AED and cabinet valued at \$1,825.00 from Reading Hospital, HeartSafe Berks County to be used at Wilson Southern Middle School.

Roll Call

7.0 Human Resources

Motion Carried - Roll Call #7.1 - #7.10

- 7.1 Authorized** the Superintendent to make employment commitments to qualified professional applicants for the purpose of filling vacancies that occur after the June 15, 2015 Board meeting with action to be ratified by the Board of Education at the next official meeting.
- 7.2 Approved** the 2015-2016 Support Staff Salary Ranges, effective 7/1/15.
- 7.3 Approved** the updated Act 93 and Support Staff job descriptions, effective 7/1/15, on file in the Human Resources Office.
- 7.4 Approved** the Administrative merit bonus, effective 6/25/15.
- 7.5 Request approval** to increase the Substitute Teacher rate to \$100/day, effective 8/26/15.
- 7.6 Approved** the resignation of Aimee Deibert, Teacher, per the terms of the Agreement and Release dated June 5, 2015.
- 7.7 Approved** the resignation of Laura Wentzel, Teacher, per the terms of the Agreement and Release dated June 3, 2015.
- 7.8 Approved** the 2015 ESY Staff.
- 7.9 Approved** the summer curriculum hours.
- 7.10 Approved** the Administrative salary increases, effective 7/1/15.

Motion Carried - Roll Call #7.11

7.11 Approved the attached Support Staff salary increases, effective 7/1/15.

8.0 Pupil Services (Motion Carried)

8.1 Granted permission to enter the names of the **2015** Wilson graduates into the permanent minutes.

8.2 Ratified the contract with Hogan Learning Academy LLC., to provide educational services to one special education student at a rate of \$365.00 per day, beginning 5/20/15 and ending 6/5/15; rate includes all related services fees.

8.3 Ratified the contracts with Hogan Learning Academy LLC., to provide Extended School Year services to 12 special education students, beginning 6/23/15 through 8/5/15 at a rate of \$365.00 per day; rate includes all related services fees.

8.4 Approved the contract with Elwyn Opportunities School to provide one-to-one services for a special education student at a cost of \$160.34 per day, beginning 6/22/15 and ending 7/30/15.

8.5 Approved the Agreement and Release to directly pay Rock Hollow Woods the amount of two hundred fifteen dollars (\$215.00) for its summer 2015 program, to settle and comprise all claims raised by the parents of a special education student relative to the 2015 summer ESY program and to authorize the Board President and Secretary to execute the agreement on behalf of the district.

8.6 Approved the Addendum to the February 17, 2015 Settlement Agreement and Release to fund student's attendance at Hogan Learning Academy for the summer 2016 and summer 2017 programs, to settle and comprise all claims raised by the parents and to authorize the Board President and Secretary to execute the agreement on behalf of the district.

8.7 Granted permission to waive tuition for the following students:
Male, Gr. 5; Male, Gr. 2, Male, Gr. 2, and Male, Gr. 1, Spring Ridge Elementary, from 5/7/15 until the end of the school year (as per Board Policy #202 – Eligibility of Non-Residents).

9.0 Technology & Media (Motion Carried)

9.1 Granted permission to sell obsolete Optiplex 755 desktops and Latitude 2120 netbooks to Capitol Asset Recovery Inc, Beltsville MD for \$9075

10.0 Operations (Motion Carried)

10.1 Approved entering into a support service agreement with CM3 to cover the time period July 1, 2015 to June 30, 2016, in the amount of \$22,656.00.

10.2 Approved the resolution to proceed with the roofing project at Wilson High School with RoofConnect Logistics, Inc. and Gooding, Simpson & Mackes, Inc. in the amount of \$36,660.00.

10.3 Approved the resolution to proceed with the roofing project at Southern Middle School with RoofConnect Logistics, Inc. and Richard L. Sensenig Co. in the amount of \$44,082.00.

- 10.4 Approved** the resolution to proceed with HVAC work with CM3 at the High School and cooling tower work with CM3 at Spring Ridge Elementary School in the amount of \$483,981.00.

11.0 Finance

- 11.1** Nomination of Board Treasurer for the July 2015 - 2016

Nomination: **Dr. Steve Chmielewski**

Motion Carried - #11.2

- 11.2** Election of Board Treasurer for July 2015 – June 2016

Elected: Dr. Steve Chmielewski

Motion Carried - Roll Call - #11.3

- 11.3 Granted permission** to set the Treasurer Salary at \$500 for 2015-16 school year.

Motion Carried - Roll Call - #11.4

- 11.4 Approved** the 2015-2016 General Fund Budget with tax on real estate of 24.6 mills, as per resolution attached to permanent minutes, providing for expenditures of \$95,570,675.

Motion Carried - Roll Call - #11.5

- 11.5** In keeping with Governmental Accounting and Financial Standards Board Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions, it is the board's intent to transfer any excess funds from 2014-15 year to the Capital Reserve Fund.

Motion Carried - Roll Call - #11.6 - #11.9

- 11.6 Approved** the Homestead and Farmstead Exclusion Resolution for 2015-2016.

- 11.7 Approved** to place insurances with the following carriers for the 2015-2016 school year as recommended by our insurance broker, Tompkins Insurance.

Line	Carrier	Amount
Package/Automobile	Utica	\$247,710
Umbrella	Old Republic	\$37,537
Workers' Compensation	PSBA	\$249,319
School Leaders E&O	Utica	Part of Package
Privacy	Westchester Fire	\$11,292

- 11.8 Approved** the following budget transfers dated May 14 through June 10, 2015 (as attached)

- 11.9 Granted permission** to turn over all unpaid 2014 Per Capita bills to Statewide Tax Recovery, subject to payments collected through June 10, 2015.

12.0 Curriculum and Staff Development (No Items)

13.0 Transportation (Motion Carried - Roll Call)

13.1 Approved the purchase of two (2) Ford Transit Wagon Vans from Manderbach Ford under C.O.S.T.A.R.S. (state contract) pricing at a total cost of \$57,194.

14.0 Food/Cafeteria (Motion Carried - Roll Call)

14.1 Approved the 2015-16 Food Service budget of \$2,717,843.00 including the pricing as follows, which reflects an increase of \$0.10 of all student and adult breakfast and lunch prices.

Lunch

At \$2.50 for Elementary (Grade K-5) Platter

At \$2.70 for Middle School (Grade 6-8) Platter

At \$2.80 for Senior High (Grade 9-12) Platter

At \$4.25 for Adult Platter

Breakfast

At \$1.65 for Elementary (Grade k-5)

At \$1.85 for Secondary (Grade 6-12)

At \$2.30 for Adult

Milk

\$0.65 for all milk

A La Carte

Increase as necessary

15.0 Child Care (No Items)

16.0 Extra-Curricular (No Items)

17.0 Policies (No Items)

18.0 Miscellaneous

Motion Carried - Roll Call

18.1 Dr. Chmielewski asked the board to set the Board Treasurer Salary at \$0.00
Mr. Wolf moved, seconded by Mr. Martin to accept Dr. Chmielewski's request that the Treasurer's Salary for 2015-16 be \$0.00.